

FWT Board Meeting Minutes January 9, 2023

Attendees: Denise Bilsback, John Boettcher, Ron Happ, Craig Hurlburt, Chris Peterson, Norma Platt, Anna Taylor, Steve Snyder, Sarah White

A. Administrative Tasks

1. Approve/Change Agenda: **OK, with the addition of Liability Waiver**
2. Approve Minutes from November 2022 Meeting: **Approved**
3. Membership Status- Denise Bilsback: **Detailed report distributed to Board**
 - **Total – 252**
 - **\$275 in donations**
 - **December Volunteer Hours – 26 hours**
 - **Update of FWT stationery to be completed. ACTION ITEM: Steve to update Website with all new officers/members and to add minutes from 2022. Sarah to add minutes to Dropbox.**
4. Review of Treasurer Report- Chris/Lynn Peterson: **Detailed report distributed to Board**
 - **Funding/Expense summary, with new expense submission form coming. Questions to Chris.**
 - **Review of reporting requirements for grants. ACTION ITEM: Norma to confirm when Rotary grant and Emil Muller grant must be spent.**
 - **Knights of Columbus grant application submitted by Anna.**
5. Social Media – Anna Taylor:
 - **FB: 967 followers**
 - **Meetup: 406 members**
6. Website Inquiry Summary – Norma Platt:
 - **HS volunteer looking for projects.**
 - **Tree down in Webster Park redirected to county.**
 - **Question about north end point of Hojack Trail.**
 - **Request to extend invitation to retirement party for Gay Mills from Genesee Land Trust.**
 - **Question if trails are salted in winter.**
 - **Request for information about ReTree from Color Irondequoit Green group.**
7. Communications Update- John Boettcher: **Events to be communicated to members via email. ACTION ITEM: John to send list of events to Steve, and Steve to put those on the Website.**
8. Habitat Committee Update- Norma Platt: **Nest box cleaning to be done 1/15/2023.**
9. Conflict of interest Form and Waiver of Liability: **These must be signed. ACTION ITEM: Anna and Norma to follow up.**

B. Main Topics

1. **Welcome 2023!** Define our Goals/Priorities to Support our Mission
 - **Fulfill objectives for trail planning and maintenance.**
 - **Update our Maps/Eckler Map – Review Proposal for mapping services – All: Mapping proposal approved. ACTION ITEM: Norma to send approval to Catherine DuBreck.**

- Trail Use Counting – All: **ACTION ITEM:** John to research trail counters at a maximum cost of \$500.
- Non-Fixed Asset Tracking – All: John has collected a list of tools owned by FWT, along with other assets such as display materials, with the person of who is holding the asset. The list will go on DropBox. **ACTION ITEM:** Anna to follow up with counsel on need to insure the mower.
- Update Website with Re-Tree Info – All: **ACTION ITEM:** Sarah and Norma to submit a proposal for how to include with Habitat Committee information and Sarah will send an email to Board. Steve to ask Don about Website usage tracking.

2. Trails Planning & Maintenance:

- Maintenance: Planning - Craig, Hal, Steve: Craig to survey trail stewards.
- Mowing volunteer list & Trailer status: Craig to develop mowing schedule to start in the spring, and John to distribute to members in spring.
- Trail Repair Proposal- Bud G.: Hojack trail repair needed. Craig and Bud to follow up.
- Trail Stewards- identify priority project for 2023 – bring for Feb Board mtg
- Hojack Trail update: Update from 01/04/23 meeting with Trails Stewards – Anna: More information to come in February.
- Trail Steward Identification vests: **ACTION ITEM:** Anna to research options.

3. Re-Tree Project: Norma/Sarah

- 2022 proof of concept was successful, per the report at November meeting.
- Detailed proposal for 2023 plans to be discussed at February Board meeting.
- Invasive species clearing in Whiting Road to be done in January/February.

4. Promote/Events/Fundraising:

- M Johnson Preserve Trail, Ribbon Cutting/Hike - Norma
- 4 Mile Creek, Hike the New Trail - Dennis
- Spring Scavenger Hunt - Emily/WHEN/Missy R
- Cars Along the Creek - Dennis
- Hot Cocoa Hike- Denise
- Annual Meeting - Anna
- Monthly Hikes: (modify format) - Anna
- Passport Program Refresh – Denise: Wayne County has a passport App. Denise to follow up.
- Knights of Columbus Charity Dinner Application – Anna

5. Open Space:

- Open Space - Status- Hal
 - Kunz Farm – Conversion to self-storage facility in site plan review. FWT members to add comments as desired.

6. Open Discussion – No issues.